

केन्द्रीय विद्यालय क्र० ३ जोरहाट  
उत्तर-पूर्व विज्ञान एवं प्रौद्योगिकी संस्थान  
जोरहाट असम - ७८५००६  
दूरभाष - ०३७६-२९५५०१६  
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Ref No.4-29/KVRRL/Jorhat/2022-23/568

Dated: 04/03/2023

## **Notice for Registration of Suppliers**

Applications are invited by the Principal, KV RRL Jorhat for enlistment of eligible and capable firms/suppliers in the Locality City for procurement of goods/services/Work as and when required basis at Kendriya Vidyalaya RRL Jorhat.

1. The registration will be done on the basis of their credential, manufacturing capability, quality control system, post-performance, after sales service, financial back ground proof of registration /income tax TAN/PAN/GST/CST/SST Trade License etc., (copy of proof should be enclosed with application.)
2. Eligible and interested firms/Suppliers/Contractors/ Manufacturer/Proprietor for supply of goods, work and services and when required to Kendriya Vidyalaya RRL Jorhat for the session 2023-24, may download "Registration form from the school website: <https://no3jorhat.kvs.ac.in/> from 04/03/2023.
3. Those who have registered already may also collect the application form and submit duly filled in fresh application for the renewal for forthcoming session 2023-24 (registration fee for renewal is not required)
4. Application filled in all respect must be submitted to the office of undersigned on or before 20/03/2023 along with registration fees of Rs. 200/- (Rupees: Two hundred only) and get receipt number from the office between 9:00 am to 2:00 pm. Incomplete application will be summarily rejected.

S/d  
PRINCIPAL  
KV RRL JORHAT

**KENDRIYA VIDYALAYA NO.III (RRL) JORHAT**

**SUPPLIERS REGISTRATION FORM**

**Sub: Registration of firms for supply/services** .....

**In KV No.III (RRL) Jorhat, Assam**

**1. Name of firm**.....

**2. Name of owner/proprietor**.....

**3. Full Postal address**.....

**4. E-mail**.....

**5. Contact No**.....**(Landline No)**.....**Mobile No**.....

**6. VAT/CST/TIN/TAN/GST.NO.**

**(a) VAT NO**.....**(copy to be enclosed)**

**(b) CST/TIN No**.....**(copy to be enclosed)**

**(c) TAN No**.....**(copy to be enclosed)**

**(d) Trade License No**.....**(copy to be enclosed)**

**(e) GST No**.....**(copy to be enclosed)**

**7. PAN No.of the Owner/Firm**.....**(copy to be enclosed)**

**8. Bank A/C No**.....

**IFSC of the bank**.....

**Name of bank & Branch**.....

**9. Product/Items/Service/Category for which registration is applied for:**

Sl.No.	Name of the product/items/services/Category	Whether original manufacture/authorized agency or distributor/DGS & D registered firm/Dealer	Remarks if any

(In case of suppliers, please enclosed authorization certificate of your manufacturer/authorized dealer/supplier/contractor)

10. Details of experience & place of working during the last 03 years:

Sl.No.	Institute where rendered service/supplied articles	Period	Name suppliers/services	Remarks

NOTE: Without TIN/PAN/VAT/GST number no firms will be registered. The Vidyalaya reserves the right to cancel the name of the supplier/firm/service provider from the approved list at its absolute discretion without assigning any reason.

**UNDERTAKING**

I Mr./MS.....Proprietor of M/S.....  
..... Do hereby undertake that the above furnished information is correct to the best of my knowledge and and belief. I/we am/are aide by all the terms and conditions mentioned above and in the advertisement for the same, unconditionally. In case any information/supporting document furnished by bme fowad to taken incorrect/fales, the offer of my contract will be cancelled automatically and action may be taken as per KVS rules. I asswure you to provide the best services to the Vidylaya.

Place:

Name of owner/proprietor.....

Signature:.....

Seal of firm:.....